Clear Form

Accounts Payable
Finance & Administration
UNIVERSITY OF GEORGIA

Print Form

Reimbursement of University Related Entertainment

(1) University Check Request Number

(2) Source of Funding:

- [ ] Donor Discretionary Support
- [ ] Conference Program Fees
- [x] Other

(3) Amount to be Reimbursed: _____

(4) Time and Place of Occasion: _____

(5) University Related Purpose Served by the Occasion: _____

(6) Listing of Individuals Entertained: (*see reverse side*)

Names or Categories	**Relationship to University**

Entertainment can be reimbursed only from certain non-state appropriated funds in accounts established from non-state sources that specifically provide for payment of program related entertainment.

Feb, 2016
http://www.busfin.uga.edu/forms/entertainment.pdf